

**Keith Brady Real Estate**

544 South Pine Road

☎: Po Box 78

EVERTON PARK QLD 4053

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✉: info@kbre.com.au

Maintenance Request Form**Tenant:****Property Address:****Contact Details –** Work: _____ Home: _____

Mobile: _____

Email: _____

To speed up the process of the Inspection of the property we ask that you report any maintenance that needs to be completed. Please give details on any problem areas at the property so we can assess what needs to be done and we will then take the appropriate actions. When complete please leave this form on the kitchen bench for our inspections officer to collect at the time of the inspection.

Details of Repairs (Please print clearly)

Tenant Confirmation

I/We authorise your office and or the repairers to enter the property with the keys in order to carry out the repairs or view the repairs. Yes / No

Is there a dog on the premises Yes / No

In the event of the following items requiring attention, please advise by circling which is applicable.

STOVE	Electric / gas
OVEN	Electric / gas
HOT WATER	Electric / gas

Signed: _____ Date: ____/____/____